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CITY OF HOUSTON

Job Posting

Applications accepted from:

Job Classification
Posting Number
Department
Division
Section
Reporting Location
Workdays & Hours

ALL PERSONS INTERESTED

MAINTENANCE MECHANIC II
PN #107247
Convention & Entertainment Facilities
Parking Management
Meter Maintenance
1001 Avenida de las Americas
All Shifts, days, and holidays*

*Subject to change

9 DESCRIPTION OF DUTIES / ESSENTIAL FUNCTIONS

Performs routine maintenance and repairs on parking meters from service calls received; provides field reports of illegally blocked parking meters; install and/or remove parking meter pipes and parking meter housings, may require painting meter pipes, mixing concrete, loading and unloading parking meter pipe and 80-pound bags of concrete, and other related duties. Maintain highest professional level of customer service by utilizing efficient problem-solving techniques to address customer concerns and inquiries

10 WORKING CONDITIONS

Job consists of periods of walking with routine exposure to significant levels of heat, cold, moisture and air pollution such as those encountered in general outdoor conditions. Requires routine lifting of heavy items up to 80 pounds, walking on rough surfaces, and contact with chemical compounds.

MINIMUM EDUCATIONAL REQUIREMENTS

Specialized training in principles, procedures, practices, routines or techniques in a specific area or trade which might normally be acquired through up to 18 months of education or training beyond the high school level. Vocational competence in the operation of mechanical or electronic equipment may be required.

MINIMUM EXPERIENCE REQUIREMENTS

12 Six (6) months of experience in building or mechanical maintenance are required.

MINIMUM LICENSE REQUIREMENTS

Requires a valid Texas Driver's License and compliance with the City of Houston policy on driving (AP 2-2).

14 PREFERENCES

Preferences one year of Maintenance Mechanic experience preferable. Knowledge of clock repair or related experience.

SELECTION/SKILLS TESTS REQUIRED

None - However, the department may administer and the applicant must successfully complete a computer skill assessment

16 SAFETY IMPACT POSITION

[X]Yes []No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 12

\$789 - \$1,055 Biweekly

\$20,514 - \$27,430 Annually

18 OPENING DATE

October 26, 2005

19 | CLOSING DATE

November 08, 2005

20 APPLICATION PROCEDURES

Original applications only and resumes are accepted, must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1st floor. For application status inquiries, please call (713) 853-8211. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. Our Telephone Device for the Deaf (T.D.D.) Phone Number is (713) 837-9471.

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